

JOB TITLE: AESTHETIC THERAPIST
REPORTS TO: MANAGING / MEDICAL DIRECTOR

Job Summary: Under general supervision this position will be responsible for performing aesthetic procedures such as acne treatments, light chemical peels, facials, hair removal, assisting the doctor with procedures, participating in skin care consultations, selling retail skin care products and preparing and maintaining to look and feel of the treatment rooms.

Supervision: This position has no supervisory responsibility.

General Duties and Responsibilities:

Expectations of all employees include always:

- Maintains a positive and respectful attitude
- Demonstrates flexible and efficient time management and ability to prioritize workload
- Consistently reports to work on time prepared to perform duties of position
- Positive and supportive team member

Role Specific Duties and Responsibilities:

- Assists the physician during treatments
- Performs all approved aesthetic procedures with extra care and professionalism
- Is actively involved in the consultation process together with the physician
- Is actively involved in the patient review sessions together with the physician
- Takes responsibility in delivering personal attention to meet client expectation
- Handles all equipment slowly and carefully
- Demonstrates excellent communication skills and patient servicing skills
- Handles paperwork diligently.
- Assists at the front desk when necessary. Full front desk training will be provided.
- Works with the entire team (including management) to improve systems and procedures in order to enhance the patient experience and achieve the clinic's goals.
- Maintains and follow all safety procedures as outlined by the company
- Assists other team members as needed and performs all other related duties as assigned.

Education and Experience Required

Diploma required. Vocational / Technical training preferred. Three years previous experience in the medical aesthetic and skincare industry. Proven track record for developing and retaining client relationships.

Skills and Abilities

- Ability to read and comprehend basic instruction short correspondence, and memos
- Must have excellent phone etiquette and verbal communication skills (in English)
- Must be dependable and punctual
- Must have high level of interpersonal skills to handle sensitive and confidential situations.
- Position requires demonstrated poise, tact and diplomacy.
- Should be patient service driven with ability to maintain patient relationships.